

Third Party Sponsorship Agreement Form



This form must be completed by any Third Party wishing to sponsor (i.e. pay the fees for) a student undertaking a course at Swinburne University of Technology. It is not to be used for international student sponsorships or internal department/centre sponsorships.

By signing this form, the Third Party (an external organisation) enters into a tripartite agreement with the student and Swinburne University and accepts the stated Terms and Conditions. These Terms and Conditions are designed to protect all parties by clearly outlining their rights and responsibilities. Both the student and the Third Party must read the Terms and Conditions prior to signing this agreement. The Terms and Conditions can be found at: [Tuition Fees for Local & International Students | Swinburne](#)

To ensure clarity, only typed applications can be accepted (handwritten applications are not able to be accepted).

SECTION A: STUDENT DETAILS

Given name:	<input type="text"/>	Family name:	<input type="text"/>
Student number:	<input type="text"/>	Date of birth:	<input type="text"/>
Course title:	<input type="text"/>	Course code (if known):	<input type="text"/>

SECTION B: SPONSOR DETAILS

Registered business name:	<input type="text"/>	ABN/ACN:	<input type="text"/>
Address:	<input type="text"/>	Suburb:	<input type="text"/>
State:	<input type="text"/>	Postcode:	<input type="text"/>
Sponsor's full name:	<input type="text"/>		
Sponsor's email:	<input type="text"/>	Phone number:	<input type="text"/>
Account email (for invoices):	<input type="text"/>		

Please note that the sponsor invoice(s) will be addressed to the contact person listed above and will be sent to both contact person and accounts email address. Students may be required to transition to a new course code and sponsor agreement will cover both, the original course and transition course.

SECTION C: SPONSORSHIP AGREEMENT

Section C must be completed by the sponsor.

Is this sponsorship intended for an Apprentice/Trainee?	<input type="checkbox"/> Yes - sponsorship covers the full course. Please proceed to Section D .
	<input type="checkbox"/> No - please proceed to Sponsored fee type .
Sponsored fee type:	<input type="checkbox"/> Student Services and Amenities Fee only.
	<input type="checkbox"/> Tuition fees and/or student contribution only.
	<input type="radio"/> All enrolment fees (Student Services and Amenities fee, Tuition fees and Student Contribution)

Sponsored amount AUD:

Or %

Please select one term of sponsorship:

Whole Year (requires a new sponsorship agreement form each calendar year)

Full Course Duration.

SECTION D – SPONSOR AUTHORISATION AND EXECUTION

I confirm that:

The sponsor details provided in Section B of this form are correct.

I am authorised to sign this agreement on behalf of the sponsor.

I have read and accept the Terms and Conditions.

The sponsor accepts liability for the fees to be sponsored.

Full name:

Position title:

Phone number:

Signature:

Date:

Termination of Sponsorship Agreement - If the sponsor chooses to terminate their sponsorship of a student before the agreed end date of the sponsorship agreement, they must notify Swinburne University in writing. The sponsor remains responsible for all fees incurred up to the official end date of the sponsorship agreement, or up to the date of termination if the agreement ends early.

SECTION E – STUDENT AUTHORISATION AND EXECUTION

I confirm that:

- The details recorded in this Agreement relating to me and my course are correct.
- I have read and accept the Terms and Conditions.
- I understand that if I alter my course during the term of this Agreement without sponsor approval, I may be liable for additional fees.
- I am responsible for any fees not covered by my sponsor.
- Provided sponsorship has been paid, I authorise Swinburne University of Technology to release to my sponsor information relating to my course, including enrolment details, status, units, attendance and results.

Signature:

Date:

Please email completed form to: studentdebt@swin.edu.au

Privacy Information

The personal information we collect on this form is for the purpose of enabling you to enrol in your chosen course of study and for Swinburne University of Technology to deliver that course and related services to you. Swinburne University of Technology collects, uses and destroys personal information in accordance with our Privacy Policy. The Privacy Statement can be viewed at: [Privacy | Swinburne](#)