

HLT31120 Certificate III in Non-Emergency Patient Transport

2025 Schedule Planner

The Certificate III in Non-Emergency Patient Transport is delivered in collaboration with Best Practice Health Education.

Class times: All classes for NEPT are planned for On-Campus attendance, either at Best Practice or Swinburne.

Commencing the week of 21 July & 6 October, classes are held on Tuesdays, Wednesdays and Thursdays for 10 weeks.

Venues:

Swinburne - Wantirna Campus

369 Stud Road, Wantirna

Best Practice Health Training - Vermont

21/634-644 Mitcham Road, Vermont

Please note: Car parking is on the opposite side of the road in the side street (Orion Street). Please read all street signs.

Other Information:

Wear casual comfortable clothing as you will be required to perform various manual handling tasks during these sessions.

You will also be provided with an overview of the non-emergency patient transport industry along with specific employment requirements to assist you in gaining employment at the completion of the course.

Access to a working computer with an internet connection, microphone and camera is essential.

Course dates

Wantirna Campus Unit Delivery – on campus

| Unit Code | Unit Title | July Intake Wantirna Tuesday, Wednesday, Thursday | October Intake Wantirna Tuesday, Wednesday, Thursday |
|-----------|--|---|---|
| | Online Orientation Session | TBA | TBA |
| HLTINF001 | Comply with infection prevention and control policies and procedures | 22nd, 29th July & 5th, 12th August AM | 7th, 14th, 21st October AM |
| HLTWHS002 | Follow safe work practices for direct client care | 22nd, 29th July & 5th, 12th August PM | 7th, 14th, 21st October PM |
| HLTAAP001 | Recognise healthy body systems | 23rd, 30th July 6th, 13th, 20th, 27th August & 3rd, 10th, 17th September AM | 8th, 15th, 22nd, 29th October 5th, 12th, 19th, 26th November & 3rd, 10th, December AM |
| BSBMED301 | Interpret and apply medical terminology | 23rd, 30th July 6th, 13th, 20th, 27th August & 3rd, 10th, 17th September AM | 8th, 15th, 22nd, 29th October 5th, 12th, 19th, 26th November & 3rd, 10th, December AM |
| CHCDIV001 | Work with diverse people | 19th, 26th August & 2nd September AM/PM | 11th, 18th, 25th November AM/PM |
| HLTWHS006 | Manage personal stressors in the work environment | 9th, 16th September AM/PM | 2nd, 9th December AM/PM |

Best Practice Unit Delivery

| Unit Code | Unit Title | July Intake Vermont | October Intake Vermont |
|-----------|---|---------------------------------------|--|
| HLTWHS005 | Conduct manual tasks safely | 24th July AM/PM | 9th October AM/PM |
| HLTAID011 | Provide First Aid | 31st July & 7th, 14th, 21st August AM | 16th, 23rd, 30th October & 6th November AM |
| HLTAID014 | Provide Advanced First Aid | 31st July & 7th, 14th, 21st August AM | 16th, 23rd, 30th October & 6th November AM |
| HLTAID015 | Provide Advanced Resuscitation and Oxygen Therapy | 31st July & 7th, 14th, 21st August PM | 16th, 23rd, 30th October & 6th November PM |
| HLTOUT001 | Implement safe access and egress | 28th August & 4th, 11th September AM | 13th, 20th, 27th November AM |
| HLTOUT007 | Transport non- emergency patient under operational conditions | 28th August & 4th, 11th September PM | 13th, 20th, 27th November PM |
| HLTOUT010 | Communicate in complex situations to support health care | 18th September AM/PM | 4th, 11th December AM/PM |