

HLT31120 Certificate III in Non-Emergency Patient Transport

2025 Schedule Planner

The Certificate III in Non-Emergency Patient Transport is delivered in collaboration with Best Practice Health Education.

Class times: All classes for NEPT are planned for On-Campus attendance, either at Best Practice or Swinburne.

Commencing the week of 27 January & 21 April, classes are held on Tuesdays, Wednesdays and Thursdays for 10 weeks.

Venues:

Swinburne - Wantirna Campus

369 Stud Road, Wantirna

For any enquiries, please contact Student HQ: 1300 794 628 (select option 1)

Best Practice Health Training - Vermont

21/634-644 Mitcham Road, Vermont

Please note: Car parking is on the opposite side of the road in the side street (Orion Street). Please read all street signs.

For enquiries, please contact 0488 390 004

Other Information:

Wear casual comfortable clothing as you will be required to perform various manual handling tasks during these sessions.

You will also be provided with an overview of the non-emergency patient transport industry along with specific employment requirements to assist you in gaining employment at the completion of the course.

Access to a working computer with an internet connection, microphone and camera is essential.

Course dates

Wantirna Campus Unit Delivery – on campus

Unit Code	Unit Title	February Intake Wantirna Tuesday, Wednesday, Thursday	April Intake Wantirna Tuesday, Wednesday, Thursday
	Online Orientation Session	TBA	TBA
HLTINF001	Comply with infection prevention and control policies and procedures	28th January & 4th, 11th, 18th February AM	22nd, 29th April & 6th, 13th May AM
HLTWHS002	Follow safe work practices for direct client care	28th January & 4th, 11th, 18th February PM	22nd, 29th April & 6th, 13th May PM
HLTAAP001	Recognise healthy body systems	29th January 5th, 12th, 19th, 26th February 5th, 12th, 19th, 26th March & 2nd April AM	23rd, 30th April, 7th, 14th, 21st, 28th May & 4th, 11th, 18th, 25th June AM
BSBMED301	Interpret and apply medical terminology	29th January 5th, 12th, 19th, 26th February 5th, 12th, 19th, 26th March & 2nd April AM	23rd, 30th April, 7th, 14th, 21st, 28th May & 4th, 11th, 18th, 25th June AM
CHCDIV001	Work with diverse people	25th February & 4th, 11th, 18th March AM/PM	20th, 27th May & 3rd, 10th June AM/PM
HLTWHS006	Manage personal stressors in the work environment	25th March & 1st April AM/PM	17th, 24th June AM/PM

Best Practice Unit Delivery

Unit Code	Unit Title	February Intake Vermont	April Intake Vermont
HLTWHS005	Conduct manual tasks safely	30th January AM/PM	24th April AM/PM
HLTAID011	Provide First Aid	6th, 13th, 20th, 27th February AM	1st, 8th, 15th, 22nd May AM
HLTAID014	Provide Advanced First Aid	6th, 13th, 20th, 27th February AM	1st, 8th, 15th, 22nd May AM
HLTAID015	Provide Advanced Resuscitation and Oxygen Therapy	6th, 13th, 20th, 27th February PM	1st, 8th, 15th, 22nd May PM
HLTOUT001	Implement safe access and egress	6th, 13th, 20th March AM	29th May & 5th, 12th June AM
HLTOUT007	Transport non- emergency patient under operational conditions	6th, 13th, 20th March PM	29th May & 5th, 12th June PM
HLTOUT010	Communicate in complex situations to support health care	27th March & 3rd April AM/PM	19th, 26th June AM/PM