

ACADEMIC PROGRESS PLAN

The purpose of this plan is to document the reasons for your last semester's academic results and actions that you agree to undertake in order to improve academic performance.

You should bring a copy of this plan to your meeting with an Academic Development Adviser (ADA)
You should sign the Plan to endorse your commitment to the proposed actions.

The Plan is valid from the date you signed it, until the last day of the Teaching Period.

Student Name		ID Number	
Program Name		Faculty	
Year first enrolled in course		Date of Meeting	

Part 1	What was the reason for your unsatisfactory academic performance? (Please tick)
	Failing 50% or more of the total number of credit points of enrolled load in the previous semester
	Failing a unit of study (including a unit studied in Winter or Summer Term) for the third time
Part 2	What were the reasons that impacted on the poor performance?

Please give reasons:

Part 3	What strategies and actions do you intend to take to improve your performance?	
	Strategy	Timeframe/By When
A		
B		
C		
D		



<p>Part 4</p>	<p>List examples of actions you have already taken</p>	
<p>Part 5 Consider and indicate whether you intend using/attending any of the following:</p>		
<p>Learning and Academic Skills www.swinburne.edu.au/las</p>		
<p>Maths and Stats Help Centre MASH http://www.swinburne.edu.au/science-engineering-technology/mash/</p>		
<p>Programming Help Desk www.swinburne.edu.au/ict/students/helpdesk.htm</p>		
<p>Health Service http://www.swinburne.edu.au/stuserv/health/index.html</p>		
<p>Student Services Counselling (including Financial Counselling and Workshops) http://www.swinburne.edu.au/stuserv/counselling/index.html</p>		
<p>International Student Adviser http://www.international.swinburne.edu.au/contact/current-student-contacts/#Advisers</p>		
<p>Swinburne Students Amenities Association http://www.myssaa.com.au/Advocacy</p>		
<p>AccessAbility Liaison Office http://www.swinburne.edu.au/stuserv/disability/</p>		
<p>Part 6</p>	<p>Student Commitment</p>	
<p>I agree to undertake the conditions of this Academic Progress Plan which are designed to help me improve my academic performance.</p> <p>I understand that this Plan may be taken into account if my academic performance is unsatisfactory in future.</p>		
<p>Signature.....Date.....</p>		